

**From:** Moura, Rafaela  
**To:** Alfano, Barbara  
**Subject:** RE: FW: Budget  
**Date:** Tuesday, May 2, 2023 6:20:32 PM

I didn't write a response Barbra, we had our quarterly call this afternoon and confirmed the budget at the meeting. She sent the budget at 10:26pm so I didn't write anything since she agreed to meet this afternoon. If you need to manage this on your end please let me know and you can attend all the meetings.

**From:** Alfano, Barbara <Alfano.Barbara@epa.gov>  
**Sent:** Tuesday, May 2, 2023 6:05 PM  
**To:** Moura, Rafaela <Moura.Rafaela@epa.gov>  
**Subject:** FW: FW: Budget

Rafaela,

Please send me a draft of your response to Shannon based on your review of what she provided to you by Friday, May 5 at noon, prior to you sending it to Shannon.

Also, which of the times that Shannon proposed were you going to select to meet:  
- 5/2, 1:30-2pm  
- 5/3, 10-10:30am  
- 5/9, 9-9:30am

Thanks,

*Barbara Alfano*  
404-217-0286

**From:** Shannon Goodman <shannon@lifecyclebuildingcenter.org>  
**Sent:** Monday, May 1, 2023 10:26 PM  
**To:** Moura, Rafaela <Moura.Rafaela@epa.gov>  
**Cc:** Alfano, Barbara <Alfano.Barbara@epa.gov>; Jay Bassett <JayBassett@viridiscities.com>; Mitchell, Jimmy (Atlanta) <jimmy.mitchell@skanska.com>; gharris@htsenterprise.com; Jackie Zong <jackie@lifecyclebuildingcenter.org>  
**Subject:** Re: FW: Budget

Barbara / Rafaela - Please find attached a corrected original vs. amended budget as well as an updated budget justification worksheet and contact information form; I'm so sorry it's taken so long for me to send these to you. I have reformatted the budget to break out travel expenses separately; these had previously been included within the category "Other". I believe the attached documents address the remaining issues, but please let me know if this is not the case.

I have also included here our Q1 quarterly report, my apologies for the delay in sending this to you. A photo of our 2023 Breaking Barriers cohort is included as well, and we will forward to you the video from the graduation ceremony once this is completed.

Thank you & I look forward to connecting tomorrow afternoon!

Shannon Goodman  
Executive Director  
Lifecycle Building Center  
678-592-0417  
[www.lifecyclebuildingcenter.org](http://www.lifecyclebuildingcenter.org)

On Thu, Apr 20, 2023 at 10:17 AM Moura, Rafaela <Moura.Rafaela@epa.gov> wrote:

Dear Shannon,

Barbara has asked me to send you the email below:

We would like to set up a time to discuss getting the budget amended soon! Your grant was awarded with the budget table shown in Table A of the attached award and shown below in the first column of the table in the email. Incorrect amounts are shown on your "original budget" column on the "Lifecycle Building Center - Breaking Barriers Through Deconstruction Project Budget - REVISED JANUARY 2023". So we can't use that to amend the grant. The "Lifecycle Building Center - Breaking Barriers Through Deconstruction Project Budget - REVISED JANUARY 2023" also does not add up. Note the \$58,000 in your Amended Budget is shown for the \$30K + \$10+ \$10K + \$36K+ \$2K. Those numbers add up to \$88K and not \$58K. So that needs correcting as well. I think we can get this done more quickly than you think!

| Budget Cost in | Subtracted | Added |
|----------------|------------|-------|
|----------------|------------|-------|

**Table A -Object Class Category**

|  | <b>Original Award</b> | <b>Proposed revised budget</b> | <b>Amount</b> | <b>Amount</b> |
|--|-----------------------|--------------------------------|---------------|---------------|
| 1. Personnel   | \$30,000              | \$42,465                       |               | \$12,465      |
| 2. Fringe Benefits                                   | \$0                   | \$0                            |               |               |
| 3. Travel  | \$7,280               | \$0                            | \$7,280       |               |
| 4. Equipment   | \$0                   | \$0                            |               |               |
| 5. Supplies  | \$14,720              | \$10,050                       | \$4,670       |               |
| 6. Contractual                                       | \$59,000              | \$88,000                       |               | \$29,000      |
| 7. Construction                                      | \$0                   | \$0                            |               |               |
| 8. Other   | \$32,000              | \$15,875                       | \$16,125.00   |               |
| 9. Total Direct Charges                              | \$143,000             | \$156,390                      |               | \$13,390      |
| 10. Indirect Costs:                                  | \$0                   |                                |               |               |
| 11. Total (Share: Recipient _____ % Federal _____ %) | \$143,000.00          |                                |               |               |
| 12. Total Approved Assistance Amount                 | \$50,000              | \$50,000                       |               |               |
| 13. Program Income                                   | \$0                   | \$0                            |               |               |
| 14. Total EPA Amount Awarded This Action             | \$50,000              | \$50,000                       |               |               |

Also, a friendly reminder to complete the Key Personnel form and the Budget Justification Worksheet attached here again in case you have problems please let me know.

Our grant specialist has also informed me that this request cannot be made without supporting documentation.

The next step for our grant specialist is to have the hotline to delete the award and the change request.

Thank you,  
Rafaela